

WESTLETON PARISH COUNCIL

The minutes of the Westleton Parish Council held at 7.15pm on Monday 24 April 2023 in Westleton Village Hall.

Ian Haines
Clerk of the Council

There were Present

Cllr Paul Holmes (Chairman), Cllr Ian Johnson (Vice Chairman), Cllr Julian Alexander, Cllr Barry Banks, Cllr Antony Clough, Cllr Amanda Freeman, Cllr Andrew Paige, Cllr Nick Shearme, Cllr Andrew Turner

In Attendance

Ian Haines (Clerk)

PRE AGENDA MATTERS

Contributions from members of the public.

There were 2 members of the public present.

AGENDA

23/63 Introductory remarks and apologies for absence:

Cllr Colin Fisher, Cllr Chris Freeman, County Cllr Richard Smith, District Cllr Norman Brooks.

23/64 Declaration of interests

Council members to declare possible interests they may have in any items on the agenda, either pecuniary or non-pecuniary and to consider requests of dispensation.

None this time.

23/65 Pre Agenda Report from SCC Councillor

No report this time – ‘purdah’ period.

23/66 Pre Meeting Report from ESC Councillor

No report this time – ‘purdah’ period.

23/67 Minutes of Previous Meeting – 20 March 2023

It was **agreed** that the minutes of the meeting held on 20 March 2023 be accepted as a true record.

23/68 Matters Arising from the Minutes 20 March 2023

Westleton Flower Barrels (minute 23/61) – it was **agreed** that x7 replacement barrels should be ordered at an approximate cost of £400 including delivery. Cllr J Alexander to liaise with the Clerk.

23/69 Council Finances and Accounts

(a) **Income** – Year End Statement for 2022/23 was acknowledged and approved.

(b) Expenditure – Year End Statement for 2022/23 was acknowledged and approved.

(c) Bank Reconciliation - Year End Statement for 2022/23 was acknowledged and approved

(d) Invoices and Payments – The following invoices were **agreed** for payment:-

From	Item	Amount
Ian Haines	Clerk expenses (£71.60) & salary (£451.26) – April	£522.86
Onlineplaygrounds	Support posts to undertake equipment repairs	£490.80*
Neat & Tidy Garden Maintenance	Pruning of shrubs around War Memorial	£160.00
Info Com Office	Renewal of Data Protection Registration/Fee	£35.00**
E.Jacobs & Sons Ltd	X2 vandal proof five-side goals	£2,784.00*
SALC	Annual Membership Subscription	£244.50
Guy McGregor Assocs	Clerk Payroll Services quarter	£16.20
Leiston Press	Kings Coronation Leaflets & Posters	£130.00

* Payment made by Debit Card

** Payment made via Direct Debit

(e) Community Infrastructure Levy (CIL) Statement for 2022/23 – it was **agreed** that the report prepared by the Clerk should be submitted to East Suffolk Council and for details to be published on the website.

23/70 Community Field

Cllr Amanda Freeman thanked those who had offered help at the weekend in completing various jobs. It is intended that a skip will be ordered to remove the old goalposts and complete the shed clearance.

The new green metal vandal proof goalposts had been installed and were seen as being a very good new addition.

23/71 Common

It is intended that a plaque in memory of Roy Jones will be fitted to the new bench.

23/72 Planning applications

From	Item	Details
Misner, Old Hall Lane, Westleton, IP17 3AL	DC/22/3776/FUL	Revised design and positioning of cart-lodge/garage as approved (DC/21/1805/FUL). External changes to main dwelling including, removal of chimney; extend first floor bedrooms over integral balconies and fit Juliet balconies to bedroom doors; all balconies to have metal railings instead of glass, in colour to match windows and doors.
	Status:	Deadline for observations: 6/4/23 Response: No objections

From	Item	Details
Jays Cottage, Mill Street, Westleton, IP17 3BD	DC/23/1391/FUL	Demolition of existing single storey side extension and erection of two storey side extension, widening of existing access and drive and external alterations.
	Status:	Deadline for observations: 3/5/23 Response: No objections

From	Item	Details
Potton Hall, Blythburgh Road, Westleton	DC/23/1134/FUL	Change of use from Agricultural Land to domestic and installation of small garden bridge, fencing and gates
	Status:	Deadline for observations: 11/5/23 Response: No objections

23/73 Other Planning Matters

Cllr Turner reported on an invite/approach from a newly formed organisation known as the East Suffolk Planning Alliance (ESPA) to join their group. It was **agreed** that further information should first be obtained before making any commitment.

23/74 Sizewell C - EDF Traffic Mitigation Plans for Westleton

The minutes from the B1125 Joint Parishes Group on 28/3/23 had been circulated.

Cllr Turner advised that there were some ongoing unresolved issues but it is hoped these can be covered further at a forthcoming site meeting (date TBC).

23/75 Tree Warden Report

No report this time.

23/76 Village Parking

It was **agreed** that this matter should be revisited in line with the previous report which had been produced and also in association with the traffic calming measures being looked at under minute 23/73 above. Further discussion on the way forward to take place at the next Parish Council meeting on 22/5/23.

23/77 Kings Coronation

The weekend celebration programme had been finalised and flyers/information about the event/s are being sent out to every Westleton household.

The 'Big Help Out' on the Bank Holiday Monday will hopefully see a good turnout of volunteers and various things are planned including a village wide litter pick.

[Noted separately that some remedial work is required to the bus shelter located on The Street].

23/78 Correspondence

(1) E-mail request from Juliet Bullimore to establish a wildlife area on the village green has

been actioned. Norse are no longer cutting and have put up signs.

(2) Complaint received via e-mail from Katy Robbins about a recent incident where a dog was loose/unattended in the Childrens play area. **Agreed** that the Clerk take up and send a letter to the resident concerned.

23/79 Westleton Speedwatch

Cllr Turner reported that he hoped to place an advert in the next edition of *The Fisherman* with the aim of recruiting more people to join up to the Community Speedwatch Team.

Also noted that problems are occurring with the batteries on one of the VAS units and that it may necessitate returning the equipment to Westcotec in order to get this checked out.

23/80 Defibrillator Unit

First Responder role and training discussed - Cllr Johnson will verify with Catriona Hopkins.

23/81 War Memorial

Thanks were recorded to Cllr Chris Freeman who had recently carried out a grass cut. Noted that separate shrub pruning had been undertaken by a contractor as requested by the Westleton Gardening Club.

Agreed that Cllr N Shearme would provide a quote for undertaking a regular grass cut and maintenance. Clerk to also seek other quotes.

23/82 Date of Next Meeting

To note that the Council next meets at 7.30pm on Monday 22 May 2023.